

SAGE ACCPAC

SAGE ACCPAC HRMS v8.1

SELF SERVICE SOLUTIONS

Improve business processes, save your organization time and money, and empower your employees with integral self-service and benefits enrollment solutions.

HR MANAGEMENT SOLUTIONS

Ensure government compliance, give employees direct access to management of personal HR information, track attendance accruals, and create organizational charts.

BENEFITS MANAGEMENT SOLUTIONS

Set up and manage all types of employee benefits and empower employees to make their own benefit elections online.

TRAINING MANAGEMENT SOLUTIONS

Automate the scheduling of training classes, organize training record-keeping, deliver essential training courses, and give employees the ability to manage personal training information.

RECRUITING MANAGEMENT SOLUTIONS

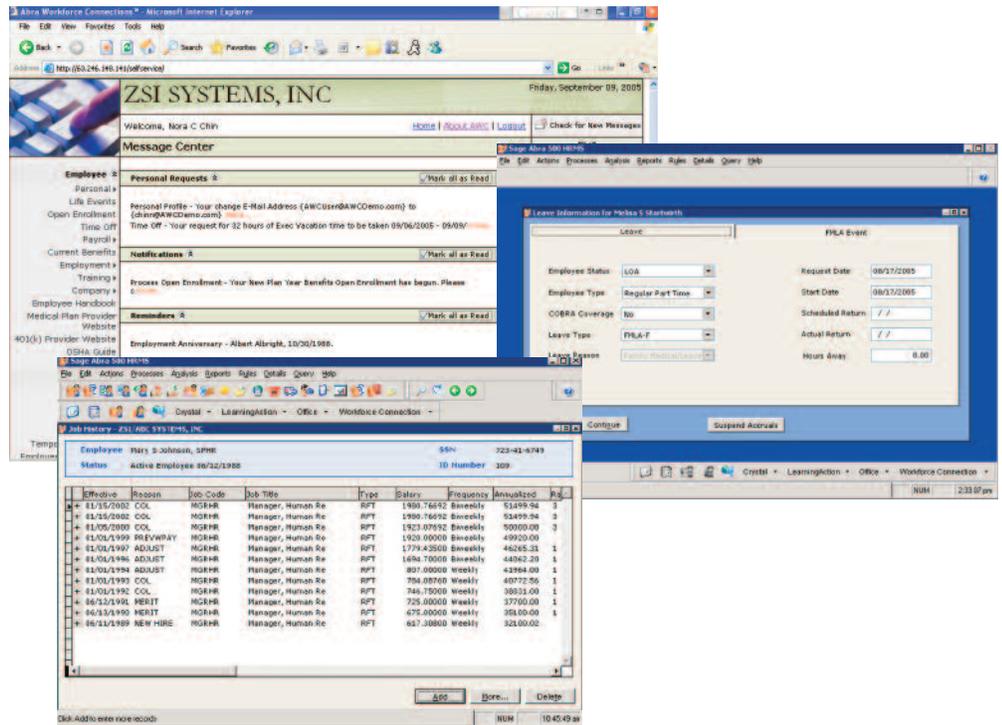
Streamline the recruiting process with full requisition management, online workflow, and internal and public career centers that allow applicants and employees to search and apply for jobs online.

TECHNOLOGY

Multi-database platform support includes SQL Server and MSDE. Accpac Workforce Connections uses the latest .NET Web Services Architecture.

U.S. AND CANADIAN SUPPORT

Accpac HRMS includes support for companies in the U.S. and Canada, as well as companies with employees in both countries.

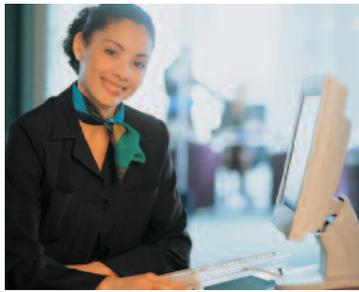


When it comes to time and cost-saving HR solutions, only Sage Accpac HRMS offers the flexibility to choose the combination of software that meets your unique business needs. Sage Accpac increases efficiency in every aspect of HR administration—HR, benefits, employee self-service, attendance, recruiting, and training. It includes support for companies in both the U.S. and Canada, and can even support companies with employees in both countries.

Accpac HRMS replaces paper-based, time-consuming, and error-prone HR methods, and is modular so you can customize the solution according to your needs, desired level of automation, and budget. Along with a comprehensive set of HR, benefits, recruiting, and training features, Accpac HRMS also includes Web-based employee self-service, benefits enrollment, and workflow features to keep your workforce connected at all times. It also comes complete with powerful reporting and analysis tools, including Crystal Report Writer, to manage your critical business information. And with multi-database platform support, including MS SQL Server, MSDE, and Visual FoxPro, Accpac HRMSnow offers even more flexibility than ever before.

If you're ready to lower costs, reduce administrative time, and empower your employees, then Accpac HRMS is a perfect solution. With Accpac HRMS, the free flow of information between employees, supervisors, managers, and administrators saves time and money. Backed by superior customer support, Accpac HRMS provides unparalleled technical expertise, tax and legislative updates, and product enhancements that ensure your ongoing success. Now you have the flexibility to choose the solution that fulfills the unique needs of your business.

From developing innovative products to providing award-winning customer support, Sage Software is dedicated to surpassing your expectations. Our software is supported by a nationwide network of Certified Business Partners who are your resource for implementation, training, service, and support. For more information about Sage Accpac HRMS, please contact your local Business Partner, call us toll free directly at 800-945-8007, or visit our Web site at www.sageaccpac.com.



Sage Accpac

HRMS

FEATURES

Sage Accpac HRMS ESS

With superior workflow capabilities and highly customizable features, Accpac HRMS ESS provides a central location for employees, managers, and administrators to view and manage personal data and company information. Employees can request time off, view skills, job history, and performance reviews, print pay stubs, and more. Managers can access information on employees, approve time off requests, and locate personnel information on both direct and indirect reports with the organizational drill-down feature.

Sage Accpac HRMS Benefits Enrollment

Accpac HRMS Benefits Enrollment empowers employees to make their own benefits elections through the Internet or intranet. Easy, step-by-step wizards guide administrators through the benefit plan setup process, and walk employees through open enrollment. It even includes year-round life events management that allows employees to update information such as marital status and dependents.

Sage Accpac HRMS HR

Ensure U.S. and Canadian government compliance (EEO, OSHA, EE), simplify benefits administration, and manage employee information with Accpac HRMS HR. Easily access important personnel information such as job history, performance reviews, education, and employee attachments. Accpac HRMS HR also features benefits management capabilities that streamline benefits administration with unlimited benefits plans, easily defined eligibility criteria, and benefit plan setup wizards.

Sage Accpac HRMS Attendance

Accpac HRMS Attendance provides flexible, intuitive setup and management of unlimited employee paid and unpaid time off plans, such as vacation, illness, leave of absence, and paid time off. It supports accrual or lump sum calculation methods and allows you to track year-to-date hours available versus year-to-date hours taken. Additionally, you can manage and report on full or partial FMLA leave, including all applicable certification and recertification dates.

Sage Accpac HRMS Train

Automate the scheduling, record-keeping, and logistics of training with Accpac HRMS Train. Define specific training needs for each job track, manage certifications and logistics, and prepare training programs. Analysis tools help you fully understand the costs associated with training programs.

Sage Accpac HRMS eRecruiter

Accpac HRMS eRecruiter streamlines the entire recruiting process and cuts your time-to-hire cycle with 100% Web-based technology, paperless workflows, and online applications and screening questions. It includes integration to Monster.com and internal and public career centers that allow employees and applicants to search and apply for open positions.

Sage Accpac HRMS OrgPlus Professional

With Accpac HRMS OrgPlus Professional, employees and managers have ready access to up-to-date organizational charts that give them the information they need to understand your business and plan for the future. Accpac HRMS OrgPlus Professional includes Web publishing capabilities, data management, organizational planning, and intuitive chart creation and formatting.

Sage Accpac HRMS Alerts

Accpac HRMS Alerts automatically monitors your Accpac HRMS database and proactively distributes information to managers and employees— using your existing e-mail system. With Accpac Alerts, you can monitor dates and keep track of time sensitive events, verify enrollment in required training courses and automatically respond to applicants who send in resumes, or generate standard emails for new employees or key events.

Sage Accpac HRMS Learning Action

For U.S. companies, help ensure ongoing legal compliance with Accpac LearningAction. Accpac HRMS LearningAction is the premier, Web-based training solution that provides high-quality, multi-media courses on sexual harassment, discrimination, and other legal matters. With powerful tracking and reporting capabilities, companies can ensure well-documented proof of affirmative defense.

Sage Accpac HRMS Reporting

Accpac HRMS comes complete with robust reporting options to meet your managerial, compliance, and strategic planning needs. It includes over 100 standard reports, Crystal Reports® Professional report writer, and the Accpac Secure Query report writer.

U.S. and Canadian Support

Sage Accpac HRMS v8.1 includes support for companies with employees in both the U.S. and Canada, as well as companies with employees in both countries.

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